

Subject Recognition and Approval

Student Group

First Name	Surname	Matrikel Nr.

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What we need

In order to start the process to get a mark of an other university approved, the following things are needed.

- The recognition document
This can be downloaded [here](#). Alternatively, the course director (Studiengangsleiter) is also able to give it to you.
- An official certificate stating the mark/grade of the subject.
- An official document stating the ECTS of the subject.
When the previous university cannot provide the ECTS grading (e.g. the university was not located in EU) please provide the [Course_credit](#) score of your country or an other official document stating the specified contact hours (hours with the professor/lecturer) and the expected hours to homework.
- An official document stating the content of the subject.

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Last update: **2023/01/24 13:29**

